**Responsibilities for Provision of Accessible Media**

**Online and/or in the Classroom**

## Faculty/Staff will adhere to/acknowledges the following:

* Video(s) will be used for at least one year.
* Video(s) transcripts are the property of George Mason University and thus will only be used on GMU websites and/or in classrooms.

## ATI will provide the following:

* Copy of video transcript (text file only) completed to at least 98% accuracy.
* ATI will not edit transcripts unless egregious errors are identified (i.e., accuracy or timing of captions)
* Confirmation emails sent upon receipt of your submission for processing, at the completion of your request, and as-needed throughout the process